



WHS Test Out Process

The steps below outline the Woodbury High School Test Out process.

- Applications for testing out of a course can be obtained in the Counseling Office or Online through the counseling website.
- Four test dates for the current school year are listed on the application.
- Applications must be submitted at least 30 days before the final test out date

Step 1: Student and guardian will complete and sign the Test Out Application and turn it into the counseling office.

Step 2: The Counseling Secretary will ensure the application is completed accurately, stamp it with the date received and then submit it to the Test Out Coordinator.

Step 3: The test out coordinator will connect the student and academic teacher to set up a time and date to take the test prior to the end of the Trimester.

Step 4: Once the test has been complete the academic teacher will notify the Test Out Coordinator as to whether the student Passed or not. Any score of 80% or higher will result in credit for the course with a "P" being added to the student's transcript by the Counseling secretary.